



Martlesham Parish Council

Parish Room
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03 December 2020

Dear Sir/Madam

A virtual meeting of the **DEVELOPMENT PLANS COMMITTEE** will take place via Zoom on **Wednesday 09 December 2020 at 7.30pm. An invitation with details how to join the meeting will be sent out by e-mail under separate cover.**

S C Robertson

Susan Robertson
Clerk

To join this meeting as a member of the public or press please e-mail the Clerk, clerk@martleshamcouncil.org.uk, no later than 5pm on Tuesday 08 December 2020 to receive an invitation. You will be welcome to participate in the Public Forum under item 3 of the agenda.

Please login 10 minutes prior to the start of the meeting, you will be held in a waiting room until the host allows you entry.

CP is committee paper **CR** is Clerk's report - **all papers by email**

AGENDA			
Time	Item	Action by committee	Ref
19.30	1. Apologies	Note absence	Not applicable (N/A)
19.31	2. Interests	Register interests	N/A
19.32	3. PUBLIC FORUM: To allow members of the public to address business on the agenda; to note any issues raised by the public		
19.42	4. Planning applications outside the scope of the delegated authority to the Clerk		
	None received to date		
19.45	5. Changes to the Development Plans Committee (DPC)		
	5.1 Notes of Informal Planning Committee meeting 14 October 2020	Note	CP & CR1
	5.2 Renaming the Committee	Recommend to full Council that the DPC becomes the "Development, Environment & Transport Committee" (DET)	N/A
	5.3 New Terms of Reference (TOR)	Consider draft TOR & recommend to full Council	CP
	5.4 DET Chairman/Vice Chairman	Recommend a Chairman of the new Committee	CR2
	5.5 Getting involved in the committee's work – establish working groups?	Consider	CR3
20.05	6. Development		
	6.1 Handling planning applications	System of delegation for discussion & recommendation to full Council; note website trial	CR4

	6.2 Bespoke planning training	Consider whether training is needed. Agree to fund from the DPC earmarked reserve, if necessary.	N/A
	6.3 Neighbourhood Plan Review	Establish a working group now or defer to the New Year?	CR5
	6.4 Consultation on proposed changes to Sizewell C plans: deadline 18.12.20	Make any comments? Delegate to the Clerk?	CR6 & CPs
	6.5 ESC Affordable Housing Supplementary Planning Document: deadline 21.12.20	Note?	CR7
	6.6 Draft Recreational Disturbance Avoidance and Mitigation Strategy Supplementary Planning Document (SPD) & Draft Statement of Community Involvement: Responses to be submitted on 07.12.20	Note – delegated to the Clerk by full Council	CPs to follow
	6.7 East Suffolk Council Decisions	Note that these are e-mailed regularly in the Admin Assistant's report on planning applications	E-mailed
	6.8 Planning Comments issued to East Suffolk Council (ESC) between meetings	Note	CP to follow
20.35	7. Environment		
	7.1 Air Quality	Next steps?	CR8 & CP
	7.2 Road Noise	Next steps?	CR9
	7.3 Light pollution	Next steps?	CR10
20.55	8. Transport		
	8.1 Traffic volumes and speeding – request for a crossing on Main Road & traffic calming on School Lane	Consider – how do we set priorities?	CR12
	8.2 ESC's Cycling & Walking Strategy consultation - response to be submitted on 07.12.20	Note – delegated to the Clerk by full Council	CP to follow
21.25	9. Finance		
	9.1 DPC/DET earmarked reserves	Make any changes to the F&GPC's recommendations to Council on 20.01.21? Note funding for SID	CR13
21.27	10. Martlesham Newsletters/Website/Facebook		
	10.1 Any items for promotion or information?	Consider	N/A
21.29	11. Any items for the next agenda		
		Consider	N/A